

**CITY OF MAPLEWOOD PUBLIC WORKS DEPARTMENT
GRADING/EROSION CONTROL ESCROW AGREEMENT**

651-249-2400

Public Works Permit: PW-____-_____
Building Permit: BL-____-_____

Escrow Amount: \$_____
Address: _____

Before any land disturbing activity takes place you must:

1. **Call for an inspection of the following items as required prior to beginning any work.**
Please call 651-249-2400 to schedule an inspection. Failure to do so will result in a stop-work order and may cause an additional charge for re-inspection.
 - o A rock/gravel construction entrance to any established city street shall be provided and maintained. **This entrance shall be used for all contractor vehicles and deliveries until final inspection.**
 - o Sediment logs or silt fence shall be installed three feet from the edge of the road with fence returns at drive entrance and at fence ends. Additional silt fence, sediment logs or other erosion control measures shall be erected within the site as directed by Maplewood. Inlet protection devices shall be installed as required by the city.
 - o Do not use silt fence material as an inlet protection device substitute.

Throughout the project:

1. All silt fences, rock construction entrances and other erosion control measures shall be continuously maintained, especially after rainfall events.

If dirt, silt or debris enters the street or adjacent ponds, storm sewers, swales or ditches, the permit holder is responsible for cleanup within 48 hours of notification. **If the permit holder fails to do this, the city may arrange cleanup and deduct the cost from the permit holder's erosion control escrow. Work will not be allowed to restart until the escrow fund is replenished.** _____ Initial here
2. Failure to adhere to these items will result in a stop-work order and an additional charge for re-inspection.
3. Contact Maplewood Engineering if you would like a preliminary inspection of the rough grade.

Before a Certificate of Occupancy (CO) is issued and/or before the escrow money can be released :

1. **All disturbed areas must be sodded, or have a well-established turf cover if seeded and mulched or hydro-seeded.** _____ Initial here
2. All erosion control devices must be removed.
3. In instances where the season of the year does not allow acceptable final turf establishment (approx. Nov. 1 to May 1) or on a case by case basis, if turf cannot be established prior to final inspection, a temporary (conditional) Certificate of Occupancy may be obtained. To obtain a temporary CO, the following conditions must be met:
 - Sod is no longer being cut
 - Site is mulched and seeded regardless of snow cover or season of year
 - Site must be in compliance by June 1st.
 - Multi unit developments with an irrigation system/landscaping.
 - Maintenance of erosion control measures and street cleanup will remain the responsibility of the permit holder. As noted previously, failure to do so will result in the city arranging for the necessary work, and the cost will be deducted from the permit holder's erosion escrow.

Please initial on lines above and sign below to acknowledge understanding of terms.

Signature: _____ Date: _____

Responsible Party _____ Company Name: _____
Print Name

Email Address: _____ Cell Phone: _____