



**City of Maplewood**  
Office of the City Clerk  
1830 County Road B East | Maplewood, MN 55109  
651-249-2005 | 651-249-2957 (fax)  
[www.MaplewoodMN.gov](http://www.MaplewoodMN.gov)

Approved By:  
 City Manager  
 City Planner  
 Fire Marshal  
Fee Paid: \_\_\_\_\_  
Receipt #: \_\_\_\_\_

## CHRISTMAS TREE LOT

*Application must be submitted no less than three (3) business days prior to the start of sales*

The following restrictions apply:

1. Christmas tree lot must be in a location zoned commercial.
2. Trees must be kept clear of all driveways and right-of-ways for proper vision clearance.
3. All electric lights installed for Christmas tree sales must have electrical installation permit.
4. All trees must be removed and premise cleaned up by December 31.

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### PERMIT APPLICATION CHECKLIST

To prevent delay, please ensure the following information is submitted.  
Incomplete applications are not accepted and will be returned immediately.

- Christmas Tree Lot permit application
- Permit Fee of \$231
- Signed lease or letter of agreement (if operating on property not owned by applicant)
- A sketch of the location of the tree lot area in relation to street(s), store(s), etc.

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#### **Applicant Information** (individual who executes and signs this application)

Name of Applicant \_\_\_\_\_ Job Title \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

#### **Business Information**

Name of Business \_\_\_\_\_ DBA Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

#### **Location Information** (where sales are made)

Name of Location \_\_\_\_\_

Address \_\_\_\_\_

Date(s) of Sale \_\_\_\_\_ Time(s) of Sale From \_\_\_\_\_ To \_\_\_\_\_

Is this property leased?  Yes  No (If yes, please include a signed lease or letter of agreement)



The data in this application will be used to approve your permit and shall be deemed public unless private by State Statute. Private data is available to you and the City or State staff who need this information to perform their duties, but is not available to the public. You are not legally required to provide this data, but the City may not be able to approve your permit if you do not provide it.

I will familiarize myself with the provisions of the Maplewood City Code, and with applicable Minnesota Statutes and federal regulations. This business will be conducted in compliance with the above regulations, statutes and ordinances, and it is understood that failure to do so may constitute grounds for denial, suspension or revocation of this permit.

I declare that the information I have provided on this application is truthful and I understand that falsification of answers on this application will result in denial of the application. I authorize the City of Maplewood to investigate and make whatever inquiries necessary to verify the information provided.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_