

## VIII. Applicant Disclosures and Certifications

### *APPLICANT CONFLICT OF INTEREST FORM*

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Policy 08-01: Grants Conflict of Interest](#) (Current Policies tab) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict-of-interest disclosure form.

I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

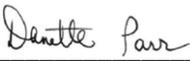
If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

I or my grant organization have an ACTUAL or POTENTIAL conflict of interest.

*(Please describe):* Click or tap here to enter text.

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Danette Parr

Signature: 

Organization: City of Maplewood

Date: January 31, 2025

### *Applicant Pre-Award Risk Assessment*

To comply with [Minn. Statute 16B.981](#), our agency must collect and analyze certain information before we can execute a grant contract agreement. Please answer the following questions and submit back to us with the required documentation.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject an organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Applicant Name: City of Maplewood

Contact Name: Michael Martin

1. Describe your organization's experience administering grants?

In recent years, the City of Maplewood has received several grants from the State of Minnesota, Metropolitan Council and Ramsey County.

- 2. What is your organization’s history managing state or federal funds?

In 2023, Minnesota’s DEED awarded the City of Maplewood a \$727,916.00 grant. The city is actively managing that grant right now.

- 3. Has your organization been awarded funding from DEED in the past 5 years?  Yes  No  
If yes, what DEED program(s) awarded the funding and what are the names of the projects?

In 2023, Minnesota’s DEED awarded the City of Maplewood a \$727,916.00 grant. The city is actively managing that grant right now. This was for Maplewood’s Caretta Senior Living Contamination Cleanup project

In 2024, Minnesota’s DEED awarded the City of Maplewood a \$101,375 grant. This was for Maplewood’s Beacon Interfaith Housing Collaborative Redevelopment project

- 4. Describe your organization’s current staffing and budget capacity related to administering state grant funds.

The city has a dedicated staff person – the assistant community development director – to administer state grant funds. This position is currently fully funded. The city’s finance director will be the point person to receive and redirect any funds related to the grant. This position is also currently fully funded.

- 5. [Minn. Stat. § 16B.981 Subd. 2\(6\)](#) requires that no current principals of a grantee have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, board member, or staff (paid or volunteer) with the authority to access funds provided by this grant opportunity or to determine how those funds are used.

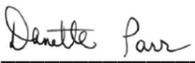
By signing here, I warrant that no current principal of my organization has been convicted of a felony financial crime in the last 10 years.

**Attach** an organizational chart or list of principals that you are certifying below.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me/my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

I certify that this information is true, correct, and reliable.

Printed name: Danette Parr

Signature: 

Organization: City of Maplewood

Date: January 31, 2025

City of Maplewood Principals Certified with the authority to access funds provided by this grant opportunity or to determine how those funds are used:

Joe Rueb – City of Maplewood Finance Director

Danette Parr – City of Maplewood Community Development Director

Michael Martin – City of Maplewood Assistant Community Development Director

Lauren Breimhurst – City of Maplewood Accountant (Accounts Payable/Accounts Receivable)

Regan Beggs – City of Maplewood Community Development Administrative Assistant