

**APPLICATION AND AGREEMENT FOR  
FINANCIAL ASSISTANCE**

Return to: Community Development Department  
City of Maplewood  
1902 County Road B East  
Maplewood, MN 55109  
Phone: 651-249-2300

**OFFICE USE**

Date received: \_\_\_\_\_  
By: \_\_\_\_\_  
Rec.#: \_\_\_\_\_ Date \_\_\_\_\_

**APPLICANT**

1. Applicant/business name: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_  
Interest in the property: \_\_\_\_\_
  
2. Applicant's legal counsel: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_
  
3. Applicant's architect: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_
  
4. Applicant's contractor (if selected): \_\_\_\_\_  
Address: \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone: (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_
  
5. Property owner(s) of record: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: (Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_  
Fax: \_\_\_\_\_
  
6. Applicant's business form (corporation, partnership, sole proprietorship, etc.) and state of incorporation or organization: \_\_\_\_\_  
\_\_\_\_\_

7. If the applicant is a corporation, list the officers, directors and stockholders holding more than 5% of the stock of the corporation. (State name, address, telephone and relationship to the applicant. If a corporation is not formed, set forth as much data as possible concerning the potential officers, directors and stockholders):

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8. If applicant is a general partnership, list general partners and if a limited partnership, list general partners and limited partners with more than 5% interest in the limited partnership: (If the partnership is not formed, set forth as much data as possible concerning the potential partners):

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9. List any other cities that you have applied to for financial assistance within the last five years:

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10. Has the applicant ever been in bankruptcy? If yes, describe circumstances:\_\_\_\_\_

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11. Have you ever defaulted on any bond or mortgage commitment? If yes, describe the circumstances:\_\_\_\_\_

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**PROJECT**

1. Project name: \_\_\_\_\_

2. Legal description of the site:\_\_\_\_\_

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3. Describe the project as proposed, i.e. how many housing units, type (rental or owner occupied), how much commercial square footage, etc.:

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4. Will the applicant occupy the project after completion? If not, state name of future lessees and status of commitments or lease agreements: \_\_\_\_\_

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5. Estimated project costs:

a. Land acquisition:	\$ _____
b. Site development:	\$ _____
c. Building cost:	\$ _____
d. Equipment:	\$ _____
e. Architectural and engineering fees:	\$ _____
f. Legal fees:	\$ _____
g. Bond discount, fees to underwriter and brokerage fees:	\$ _____
h. Interest during construction:	\$ _____
i. Off-site development cost:	\$ _____
j. Initial bond reserve fund:	\$ _____
k. Contingencies:	\$ _____
l. Other (please specify):	\$ _____
Total	\$ _____

6. Financing:
- a. Industrial revenue bonds: \$ \_\_\_\_\_
  - b. City assistance \$ \_\_\_\_\_
  - c. Equity: \$ \_\_\_\_\_
  - d. Other, i.e. bank financing, tax credit (please specify): \$ \_\_\_\_\_
7. How will you use the city financial assistance funds? \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
8. Current real estate taxes assessed for the project site: \_\_\_\_\_
9. Will any public official of the City, directly or indirectly, benefit from the city financing for this project within the meaning of Minnesota Statutes, Section 412.311 or 471.87? If so, specify: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FILING REQUIREMENTS**

You must provide all of the following items with your application:

- 1. An application escrow fee of \$6,760. Make your check out to the City of Maplewood. This escrow fee will be applied towards any fees incurred by the city in reviewing this request.

## AGREEMENT

I, by signing this application, agree to the following:

1. I have read and will abide by all the requirements of the City for financial assistance. I will commit all contractors, subcontractors and any other major contributors to the project to all segments applicable to them. I am aware that failure to comply by myself or any of the above can result in cancellation of the resolution.
2. The above information is correct.
3. I agree to pay all costs involved in the legal and fiscal review of this project.

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Authorized Representative

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Date