

## **BLOCK PARTY**

### **Why do I need this Temporary Permit**

- Required of any person or company hosting an event which requires the entire or portion of the surrounding road to be closed. Block parties are not allowed on through streets, and a limit of four hours is in place for all events.

### **What do I need to obtain this Temporary Permit?**

- Temporary Block Party permit application submitted through Accela.
- Signed consent from everyone on the block to be closed (alternatively, copy of flyer and list of addresses notified of the closure time and purpose).

### **What is the Price for this Temporary Permit**

- There is no fee for this permit.

### **What do I need to know for this Temporary Permit?**

1. Events can be held only between the hours of 10 am and 10 pm; this includes set-up and take-down. Streets may not be closed before 10 am. Street must be re-opened with clean-up complete by 10 pm.
2. Block Party cannot be held on a through street.
3. Signed consent from everyone on the block to be closed must be obtained. Alternatively, provide a copy of flyer and list of addresses notified of the closure time and purpose.
4. Applicant must obtain and erect barricades and ensure street is completely closed to traffic during entire period of block party. Contact Bryan Nagel at 651-249-2420 regarding the barricades.
5. When erecting the barricades, please be aware of the following:
  - a. At least a ten-foot aisle must be kept unobstructed at all times to permit emergency vehicles or disabled individuals to enter or exit; **barricades must be easily moved to allow for emergency vehicles and personnel.**
  - b. Both ends of the street must be blocked.
  - c. Applicant must remove barricades at end of party.
6. Applicant must clean up any refuse from party.
7. Vehicles attending event may not block the road and must be parked on the side of the road or in a parking lot. No vehicles will be allowed to park in the middle of any roads that will be affected.

Contact Licensing with any questions

[Temporary Permits | Maplewood, MN \(maplewoodmn.gov\)](#)

#### **City of Maplewood**

*Office of the City Clerk*  
1830 County Road B East,  
Maplewood, MN 55109

[Licensing@MaplewoodMN.gov](mailto:Licensing@MaplewoodMN.gov)

Permit approved by:

- Police
- Fire

