



## **TEMPORARY RETAIL FIREWORKS SALE**

***Applications must be submitted no less than 15 business days prior to the start of sales.***

It is unlawful for any Fireworks Retail handlers to engage in any activity within the City of Maplewood, without first registering with the city. This is in compliance with the City Code, Chapter 20, Article IV. Applicants are required to be familiar with the ordinances and regulations associated to possessing a Retail Fireworks permit.

### **Why do I need this Temporary License?**

- This permit is required for any person or business to sell any legal fireworks within city limits. All permit applications must be submitted at least 15 days in advance of the date of the sales or retail display.

### **What do I need to obtain this Temporary License?**

- Temporary Retail Fireworks sales permit application is submitted through Accela
- Signed lease or letter of agreement (if operating on property not owned by applicant)
- Floor Plan showing the location of the following (required regardless of the type of structure sales are made from):
  - Area of sales display
  - Storage for commercial purposes
  - Exits
  - Location and type of portable fire extinguishers
  - Sales counter
  - Material Safety Data Sheets
  - Minimum distance from public ways, buildings, other consumer fireworks retail sales facilities
  - Fuel dispensing stations and other combustibles
  - Vehicle access and parking areas
- List of Fireworks sold (include name, weight and quantity of each)
- Certificate of Insurance naming the City of Maplewood as the Certificate Holder and, in the description of operations area of the certificate, the address at which the permit will be used and the date(s) of event. Minimum amounts of coverage should be as follows:
  - \$300,000 General Liability
  - \$100,000 Property Damage



### **What is the price for this Temporary License?**

- Once the permit has been accepted, an invoice will be issued for the fees
  - Permit Fee:
    - \$100 for retailers selling fireworks with other merchandise
    - \$350 for retailers selling **only** fireworks
  - Payments accepted when receiving invoice
    - Cash
    - Check/ Money Order
    - Credit/ Debit Card

Contact Licensing with any questions  
[Temporary Permits | Maplewood, MN \(maplewoodmn.gov\)](http://maplewoodmn.gov)

Permit approved by:

- City Planner
- Fire Marshal