

AGENDA
CITY OF MAPLEWOOD HERITAGE PRESERVATION COMMISSION
Thursday, January 13, 2022
7:00 P.M

Virtual – <http://vod.maplewoodmn.gov/CablecastPublicSite/?channel=1>

A. ROLL CALL

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

1. December, 2021

D. NEW BUSINESS

1. Updates from staff liaison

E. UNFINISHED BUSINESS

1. Create teams and discuss strategic plan tactics

F. VISITOR PRESENTATIONS

1. Maplewood Area Historical Society Update

G. ADJOURNMENT

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Commission Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Commission meetings, it is understood that everyone will follow these principles:

- Speak only for yourself, not for other Commission members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.
- Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.
- Be respectful of the process, keeping order and decorum. Do not be critical of Commission members, staff or others in public.
- Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

AGENDA
CITY OF MAPLEWOOD HERITAGE
PRESERVATION COMMISSION

7:00 P.M Thursday,
December 9, 2021

Virtual – <http://vod.maplewoodmn.gov/CablecastPublicSite/?channel=1>

DRAFT

A. ROLL CALL

Vice Chair Richard Currie	Present
Commissioner Bob Cardinal	Present
Commissioner M. Fett	Present
Commissioner J. DeMoe	Present
Commissioner John Gaspar	Present
David Hughes	Present
Barbara Kearns	Present
Councilmember Nikki Villavicencio	Present

Staff

Joe Sheeran, Communications Mgr	Present
---------------------------------	---------

1.

B. APPROVAL OF AGENDA

Motion to approve agenda by R Currie, 2nd by M. Fett -- with following amendments
Passes voice vote; no objections

1. **Motion to amend agenda to MOVE VISITOR PRESENTATIONS to after Approval of minutes:**
 - **Motion Made by Char Cardinal**
 - **2nd by Fett**
2. **Motion to add E2, a resolution to consider participation in the SPRWS historic preservation efforts/Section 106 process under**
 - **Motion made by R. Currie**
 - **2nd by Fett**
3. **Motion to add E3, a resolution to appoint HPC member of the Ramsey County Historical Society**
 - **Motion by R. Currie**
 - **2nd by Chair Cardinal**

C. APPROVAL OF MINUTES

- **Motion to approve Minutes made by J DeMoe, 2nd by Barb Kearns**

1. November, 2021

VISITOR PRESENTATIONS -- Maplewood Area Historical Society Update

D. NEW BUSINESS

1. None

E. UNFINISHED BUSINESS

1. 2022 Goal Setting
2. Resolution to participate in the St Paul Regional Water Services' Historic Preservation Effort
 - Motion made by Chair Cardinal, 2nd by J. DeMoe to participate in the process with Staff Member J. Sheeran appointed as the liaison to the SPRWS's efforts and Commissioner J. Gaspar as an alternate – Passes on voice vote, no objections
3. Resolution to appoint HPC member to the Ramsey County Historical Society to replace former Commissioner P. Boulay
 - Motion made by Chair Cardinal, 2nd by R. Currie to appoint Commissioner Hughes to represent the Maplewood HPC as a member of the Ramsey County Historical Society.
– Passes on voice vote, no objections

F. VISITOR PRESENTATIONS

1. Visitor presentations – Moved to after approval of minutes

G. ADJOURNMENT

--motion made by R. Currie, 2nd by J. DeMoe

2022 Goals and tactics:

1. Support MAHS with Spring/Summer display at the farm:

Outcomes	Tactics	Timeline
Significant attendance of the MAHS summer display	<p>Coordinate with MAHS to find out what the exhibit will feature.</p> <p>Coordinate with City Communications staff to assist with digital marketing.</p> <p>Use city channels and commissioner contacts to promote exhibit.</p>	Spring 2022
Significant attendance from Pre-K - 12 community	Communicate with educators	Summer/Fall 2023
	Help with acquiring with history cloths and artifacts	On-going

2. Create interactive website highlighting Maplewood historical documents, maps, oral history, market to schools and community.

Outcomes	Tactics	Timeline
Generate timeline as a base for the project.	<p>Create small team to research key Maplewood history.</p> <ul style="list-style-type: none"> ■ Start with city website: 60 Stories, historical context study, other city material ■ Expand to MAHS: 3M Exhibit, Barn, other material ■ Expand to Ramsey and MN Historical Society <p>--work with communications to create and implement site.</p>	Summer 2022

Ensure multiple weekly hits to site.	<p>Creating marketing plan to pitch via social and traditional media.</p> <p>Ensure there is a plan in place to update site and incorporate new elements of Maplewood history</p>	Fall 2022
Ensure at least two schools use the site for a project.	Reach out and build relationships with educators in 622 and 623.	2022-2023 School year

3. Oral history of recent community members:

Outcomes	Tactics	Timeline
At least three oral histories recorded	<p>Create team to identify people to interview (Tentative: Barbara/Hughes)</p> <ul style="list-style-type: none"> ■ Recent ■ Long-time 	Spring-Fall 2022
	<p>Work with historian to craft questions/script</p> <p>Conduct interviews</p>	Summer/Fall 2022
Incorporate oral histories in interactive website	Communications will facilitate	
	<p>Items to be aware of:</p> <ul style="list-style-type: none"> • Hmong are refugees (not immigrants) • Need to build connections with individuals and family • Interview intergenerational (first generation though today) • Honor the stories (need a depth of interview) 	

4. Study/evaluate historic significance of key Maplewood properties/locations

Outcomes	Tactics	Timeline
Cemeteries at Poor Farm or Forrest Lawn	<ul style="list-style-type: none"> • Designate team to walk the land, find unmarked graves. • Research who might be in these plots. • Identify next steps 	Spring 2022
KSTP Building on 61 Gladstone House Monastery Lookout park (by Phalen)	<ul style="list-style-type: none"> • Designate a team to begin researching each location. • Identify history and significance <p>Team will determine next action steps on each property/site</p>	Feb 2022 – Dec 2022

5. Historic designation marker for LS&M Rail Road (3 total votes)

Outcomes	Tactics	Timeline
Signage along BRT Rush Line commemorating the significance of former rail line and County Road D Bridge Or alternate location	<p>Connect internally with Public Works Director Steve Love, city liaison to project.</p> <p>Work with Metro Transit -- lead on Rush Line BRT construction -- to determine its plan for stop signage.</p> <p>Form a team to decided what type of signage would be appropriate.</p> <p>Team researches and recommends designs for proposed signage.</p>	