



City of Maplewood | **Office of the City Clerk**
1830 County Road B East | Maplewood, MN 55109
651-249-2005 | licensing@maplewoodmn.gov

Mobile Food Unit – Notification of Activity

*License Holders: Please submit to the City **no less than two (2) days** prior to the operation of the Mobile Food Unit in the city, or upon movement of the unit to a new location in the city.*

_____ will operate a mobile food unit at _____
(Business Name) (Property Address)

in Maplewood, MN on _____ for the purpose of food sales.
(Date or Date Range)*

This activity is in conjunction with an event held within Maplewood, MN

Name of Event _____

Property owner/event coordinator has approved the above activity

Licensee Print Name _____ Date _____

License Number _____

**If operation at a single location is greater than 21 days, annually, City approval is required (MN §157.15 subd.9); If operation at a single location is greater than four (4) months, annually, a Conditional Use Permit (CUP) is required (City Code Sec. 44-511 subd.18).*

*For Office Use Only	
Notified:	
<input type="checkbox"/> City Planner	Date _____
<input type="checkbox"/> Environmental Health Officer	Date _____
<input type="checkbox"/> Fire Marshal	Date _____
Approved for >21 annually days at this location? <input type="checkbox"/> Yes <input type="checkbox"/> No	
City Manager or Designee _____	Date _____