

2018 Environmental and Economic Development Fees

Building, Planning and Miscellaneous Fees

BUILDING FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$28.05
\$501.00 to \$2,000.00	\$28.05 for the first \$500.00 plus \$3.62 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$82.35 for the first \$2,000.00 plus \$16.42 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$459.92 for the first \$25,000.00 plus \$11.97 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$759.17 for the first \$50,000.00 plus \$8.36 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,177.17 for the first \$100,000.00 plus \$6.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,849.17 for the first \$500,000.00 plus \$5.57 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,634.17 for the first \$1,000,000.00 plus \$4.46 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum 2 hour charge)	\$100.00 per hour
2. Re-inspection fees	\$100.00 per hour
3. Re-inspection fees from Health Officer on Pools	\$100.00 per hour
4. Inspections with no specific fee indicated (minimum ½ hour charge)	\$100.00 per hour
5. Interior preparation fee	\$100.00
6. Occupancy permit	\$100.00
7. Replacement of inspection record card	\$ 50.00
8. Re-issue approved plans	\$ 50.00
9. Use of outside consultants for plan review, inspections and similar costs	Actual costs*
*Actual costs include administrative and overhead costs.	

Plan Review Fee:

When a building permit is required and a plan is required to be submitted, a plan review fee shall be paid. Plan review fees for all buildings shall be sixty five percent (65%) of the building permit fee, except as modified in M.S.B.C. Section 1300. The plan review fees specified are separate fees from the permit fees specified and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged at the above rate.

Expiration of plan review:

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Fee:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected. The building official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The building official may authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan review is done. The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Investigation Fee:

If work for which a permit is required by the code has been commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued for the work. An investigation fee, in addition to the permit fee, shall be collected. The investigation fee shall be equal to the amount of the permit fee required. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the city code nor from any penalty prescribed by law.

Demolition/Deconstruction Permit Fee:

Structures not connected to utilities	\$ 95.00
Structures connected to city utilities	\$220.00

Electrical Permit Fee:

Minimum fee / one inspection	\$35.00
All other fees	State Fees
Administrative fee	\$ 9.50

Manufactured Home Permit Fee:

New installation or replacement	\$175.00
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Mechanical Permit Fee:Residential

Minimum fee	\$40.00
Gas piping – Repair or new installation	\$40.00
Gas or oil fired furnace or boiler	\$40.00
Warm air furnace or hot water heating system	\$40.00
Construction or alt.of any warm air furnace per unit	\$40.00
Construction or alteration of each hot water system	\$40.00
Installation or replacement of each hot water system per unit	\$40.00
Per unit heaters based on first 100,000 BTU input	\$40.00
Air conditioning – new or replacement	\$40.00
Wood burning furnace per unit	\$40.00
Swimming pool heater per unit	\$40.00
Air exchanger	\$40.00
Gas or oil space heater per unit	\$40.00
Gas direct vent heater per unit	\$40.00
Gas fireplace, Gas log or insert	\$40.00
In floor Heat system	\$40.00
Other	\$40.00

Commercial

All commercial work	1.85 % of estimated job cost Plus \$78.00
Mechanical plan review	25% of the permit fee

Moving Building Permit Fee:

Building Relocation	\$100.00
Investigation fee	\$100.00/hour

Plumbing Permit Fee:Residential

Minimum fee (includes one opening)	\$45.00
Each fixture opening	\$10.00

Commercial

All commercial work	2.15 % of estimated job cost Plus \$91.00
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Residential Permit Flat Fee:

Windows	\$145.00
Deck	\$145.00
Residential roofs	\$145.00
Residential siding	\$145.00
Draintile	\$145.00
Above-Ground Pools	\$145.00
In-Ground Pools	\$195.00

HEALTH FEES

Restaurant Plan Review – Existing	\$330.00
Restaurant Plan Review – New	\$685.00

PLANNING FEES

Administrative variance	\$ 500.00
Building Relocation	\$ 925.00
Comprehensive Plan Amendment	\$1,650.00*
Conditional Use Permit (CUP)	\$1,650.00*
CUP Revision	\$1,000.00*
Final Plat	\$ 430.00
Front Yard Setback Authorization	\$ 500.00
Home Occupation	\$1,385.00
Lot Divisions	\$ 500.00*
Planned Unit Development	\$2,735.00*
Preliminary Plat	\$2,050.00
Preliminary Plat Revision or Extension	\$ 990.00
Public Vacation	\$1,200.00*
Rezoning	\$1,650.00*
Variance	\$1,385.00*
Woodlot Alteration Permit	\$ 375.00
Community Design Review	
Commercial/Multi-family	\$1,650.00
Minor Construction	\$ 500.00
Residential	\$ 500.00
Revision	\$ 500.00
Comprehensive Sign Plan	\$ 500.00

**plus \$46 for county recording fee*

TAX-EXEMPT AND TAX INCREMENT FINANCING FEES

Tax-Exempt Mortgage Revenue Financing – Commercial	
Amt paid with application (non-refundable) ¹	\$3,400.00
Base charge (% of bond issue)	1%
Maximum (in addition to application fee)	\$28,600.00
Tax-Exempt Mortgage Revenue Financing – Residential (multiple-family dwellings):	
Amt paid with application (non-refundable) ¹	\$3,400.00
Base charge (% of bond issue)	1%
Maximum (in addition to application fee)	\$28,600.00
Tax Increment Financing:	
Application Fee (non-refundable)	\$6,760.00

¹No application fee on refinancing bonds.

SIGN PERMITS

Billboard	\$500.00
Dynamic Display Sign	\$175.00
Freestanding Sign	\$175.00
Temporary Sign	\$ 45.00
Wall Sign	\$110.00

MISCELLANEOUS SERVICE FEES

Abatement Fee	\$300.00
Contractor License	\$130.00
Trash Hauling Exemption	\$ 35.00
Tree replacement fee for trees that cannot be replaced	\$ 60.00 per caliper inch
Truth-in-Housing Evaluator License	\$130.00
Truth-in-Housing Filing Fee	\$ 30.00
Zoning Compliance Letter	\$100.00

STATE SURTAX COLLECTED

Permits with a flat fee	\$1.00 per permit
Permits based on valuation	Surtax is calculated based on the permit valuation