

City of Maplewood

Police Use of Force (UoF) Workgroup Meeting Minutes

Thursday, October 27, 2016

1) CALL TO ORDER

The sixth meeting of the Use of Force Workgroup was called to order at 6:33 PM by designated Chair Singleton.

2) ROLL CALL

A quorum of the UoF Workgroup was in attendance at the meeting, including:

- Dave Singleton (tonight's designated Chair, unanimous approval)
- Melissa Sonnek
- Rita Janisch
- Mary Schoenborn
- Dave Mathews
- Anne Bryson
- Juan Wilson
- William Josten
- Kathryn Hatlestad
- Lenna Scott

Staff Present:

- Paul Schnell, Police Chief
- Cassie Fisher, Admin Assistant to the Police Chief/Police Data Analyst

Absent:

- Sylvia Neblett, Chair
- Evelyn Combs
- Sarah Lilja
- Tzianeng Vang

3) BUSINESS AGENDA

- a. **Approval of October 20, 2016 Meeting Minutes.**
- b. **Body worn camera demonstration and short Q & A regarding its operations.**
- c. **Review and discussion of policy 1041: Outside Employment:**
 - 1) Approval of recommendation to define "Conflict of Interest" in this section.
 - Upon the matter being moved and seconded, it was approved by unanimous decision.
 - 2) The group recommends the correction of grammatical errors in sections 1041.2.2 and 1041.3(d).

d. Review and discussion of policy 1033: Fitness for Duty.

- 1) No recommendations for change.

e. Chief Schnell recommended adding policy 1031 to the list for future discussions.

f. Review and discussion of policy 502: Collision Response and Reporting:

- 1) Update "Lieutenant" to "Commander."

g. Review and discussion of the Employee Summary and Organization Chart:

- 1) Some members of the group had concern over the level of School Resource Officer (SRO) support, as there is 1 SRO for 14 schools in the city.
- 2) No recommendations for change.
- 3) Minimum & Maximum Staffing numbers:

	Min. Officers	Min. Sergeants	Max Officers	Max Sergeants
03:00 AM – 10:00 AM	3	1	4	2
10:00 AM – 3:00 PM	4	1	5	2
3:00 PM – 03:00 AM	5	1	7	2

h. The following items are on the agenda for review and discussion during future meetings:

- ICAT – A Training Guide for Defusing Critical Incidents
- Chapter 3: General Operations
- Chapter 4: Patrol Operations
- Policy 1031: Commendations and Awards

3) ANNOUNCEMENTS

Chief Schnell suggested the group vote on a co-chair at the next session. He also advised the group the November 3rd meeting would include a Use of Force overview, and weapons & tactics briefing. There would be intent to close the meeting during this portion, as allowed by Minnesota Statute 13D.05, subd. 3(d).

4) NEXT MEETING

The next meeting of the workgroup shall be held on Thursday, November 3, 2016 at 6:30 PM (to 9:00 PM) at the Maplewood Police Department.

5) ADJOURNMENT

The Use of Force Workgroup meeting adjourned at 9:00 PM.